## **Kendrick Property Management**

PO Box 3220, Amherst MA 01004 2 Bay Rd, Ste 100, Hadley, MA 01035 Bus. (413) 253-0285 Fax. (413) 253-2383 kpm@kendrickmanagement.com

Payment of Condo Fees:

Condominium Fees are due the first of each month. Options for payments are:

## Payments made payable to Lemuel Blood Condo Association

- 1. <u>Buildium</u> (Property Management software). Allows access for account inquiry and online EFT / autopay payments via owner's online portal enrollment. Also allows you to submit maintenance requests, view association-related documents and more!
- 2. Check & Mail or use your Bank's Online bill pay service:

Lemuel Blood Condo Association c/o Kendrick Property Management PO Box 3220 Amherst, MA 01004

3. Hand deliver to our office or utilize our locked drop box 24/7

Lemuel Blood Condo Association c/o Kendrick Property Management 2 Bay Rd Suite 100 Hadley, MA 01035

Maintenance:

Our maintenance staff is on-call 24 hours to take care of all your emergency needs.

Please contact the main office during normal business hours at 413-253-0285, 8:30am to 4:30pm Monday through Friday. Or email your requests to us at kpm@kendrickmanagement.com

For emergency requests after 5:00pm and weekends please call 413-585-1285 to reach a live agent.