

**Sugarloaf Condominium Association (S.C.A.)
c/o Kendrick Property Management (K.P.M.)**

P.O. Box 3220 Amherst, MA 01004

**Application for Approval of Installation of Solar Photovoltaic System
(herein referred to as S.P.S.)**

I (we) hereby request from the Board of Trustees, of the Sugarloaf Condominium Association (herein referred to as S.C.A.), the conditional approval for an installation of a S.P.S. at _____, as specified in this Application.

As a condition of approval, the unit owners a) shall be responsible for any costs to install, repair, maintain or remove the S.P.S.; b) shall be responsible for any damage attributable to the installation or use of the S.P.S., and will indemnify and hold harmless the Association and the other unit owners from any harm or damage caused by the S.P.S.; c) shall insure the S.P.S. at his/her cost and expense. The form and amount of the insurance must be satisfactory to the S.C.A. Trustees; d) agrees that if the unit is sold or transferred, the new unit owner will be subject to the same conditions set forth in this agreement and any easement which will run with the unit; e) agrees that all costs incurred by the S.C.A., related to the application for installation of the S.P.S, including, but not limited to, the Association's attorney's fees for drafting, completing and recording an easement agreement, will be paid by the unit owners; f) agree that if repairs to the roof or any other part(s) of the exterior of the condominium containing S.P.S. equipment are required at any time, in the sole discretion of the S.C.A. Trustees, the unit owners will be responsible for the removal and replacement of the S.P.S., or portions thereof, within a time frame determined by the S.C.A.Trustees, and g) agrees to maintain the S.P.S. in good working condition and to maintain the aesthetics of the system so as not to impede on the overall look of the condominium project. If the S.P.S. is no longer in working condition or is not maintained as stated above, as determined solely by the S.C.A Trustees, all components of the S.P.S. must be removed from the roof, siding and other affected common elements and brought back to the same shape, or better, as the rest of the roof, siding, and other affected common elements, at the time of removal of the S.P.S.

Items required for approval are as follows and may be amended by the S.C.A. Trustees at any time prior to approval:

- Completed Easement and Limited Common Area Agreement.
- All unit owners to **initial and attach** Section 21, "Solar", of the Sugarloaf Condominium Rules and Regulations, and Section R, Solar, of the Master Deed.
- All unit owners to **initial and attach** the "RESOLUTION - Rule Relative to Solar Photovoltaic Systems".
- Name and address of the S.P.S. provider and the S.P.S. installation company, including all necessary contact information for their representatives.
- Copy of the license(s) from the S.P.S. installation company showing any licenses they possess to do business in Massachusetts and/or install a S.P.S.

- A Contract from the S.P.S. installation company showing panel placement (a sketch and/or photo rendering), any placement of any other visible objects, color of panels, and all appurtenances such as wiring/conduit, including how and where all wiring and/or conduit will be anchored. All wire leading from the panels to any controls must be encased in the walls and/or roof of the unit or otherwise hidden behind facia boards, soffits or siding, and not allowed to be exposed on the exterior siding or elsewhere. Also state the size (kW) of the array, materials used, description of the panels to be installed, and warranties associated with any and all equipment/devices to be installed.
- A Declaration from the S.P.S. installation company that no wires, conduits, disconnect switches, solar related meters or other materials will be attached to the exterior of the building except on the roof, at the panels, and **adjacent to the existing exterior electrical meters**. A description of how the wires will be run to the disconnect switch from the solar array must be included and any agreement or easement that is needed and reached with the neighboring condominium owner in the same building will be attached for review by the S.C.A Trustees. Approval and an easement may be required by the S.C.A., insurance company, and attorney if access to the area of the electric meters must be reached through the common elements and the neighboring condominium unit.
- Certificate of insurance from the S.P.S. installation company showing Sugarloaf Condominium Association, c/o Kendrick Property Management (K.P.M.) P.O. Box 3220 Amherst, MA 01004, as additional insured.
- Copy of Homeowners property insurance policy, with the Declarations page, showing personal liability coverage for the owners of the unit where the S.P.S. will be installed.
- Copy of all necessary building/electrical permits from the Town of Deerfield for the installation of a S.P.S.
- A structural engineering assessment of the roof structure stating that the roof can accommodate the size/weight of the proposed array.
- Copy of Electrical contractor's license, and Certificate of Insurance showing Sugarloaf Condominium Association, c/o Kendrick Property Management (K.P.M.) P.O. Box 3220 Amherst, MA 01004, as additional insured.
- Eversource Certificate of Completion for Simplified Process Interconnections.
- Copy of certificate of completion and/or signed building permits showing all signatures and sign-offs have been obtained.

All required information must be supplied to the S.C.A. Trustees in whole. Incomplete submissions will not be reviewed.

Conditional approval will not include the Eversource Certificate or final sign-off by the Town of Deerfield. Those documents must be supplied for the Final Approval. **System activation cannot commence until S.C.A. Trustees have given Final Approval of the installation of the S.P.S.**

Signatures of Unit owners requesting this Approval:

_____	_____	_____
Signature	Print Name	Date
_____	_____	_____
Signature	Print Name	Date

Signature of S.C.A. Trustees giving Conditional Approval for installation:

_____	_____	_____
Signature	Print Name	Date
_____	_____	_____
Signature	Print Name	Date

Signature of Unit owners requesting Final Approval:

_____	_____	_____
Signature	Print Name	Date
_____	_____	_____
Signature	Print Name	Date

Signature of Solar Photovoltaic System (S.P.S.) Provider

_____	_____	_____
Signature	Print Name	Date

Signatures of S.C.A. Trustees giving Final Approval of installation and Permission to Operate (P.T.O.):

_____	_____	_____
Signature	Print Name	Date
_____	_____	_____
Signature	Print Name	Date