

# Kendrick Property Management

2 Bay Rd., Suite 100, Hadley, MA 01035

PO Box 3220, Amherst MA 01004

Bus. (413) 253-0285 Fax. (413) 253-2383

[kpm@kendrickmanagement.com](mailto:kpm@kendrickmanagement.com)

## Payment of Association Fees:

Association Fees are due the first of each month. Options for payments are:

### **Payments made payable to: Westview Condominium Association**

1. Mail a manual check or use your bank's online bill pay service:

**Westview Condo Association**

**c/o Kendrick Property Management**

**PO Box 3220**

**Amherst, MA 01004**

2. Hand-delivery to our office or drop through our outside drop box 24/7.

**Westview Condo Association**

**c/o Kendrick Property Management**

**2 Bay Road, Suite 100**

**Hadley, MA 01035**

3. Buildium (Property management software).

- Allows access for account inquiry and online payments via owner's online portal enrollment.

## Maintenance:

Our maintenance staff is on-call 24 hours to handle all your emergency needs.

Please contact the main office during normal business hours at 413-253-0285, 8:30am to 4:30pm Monday through Friday. Or email us your request at

[kpm@kendrickmanagement.com](mailto:kpm@kendrickmanagement.com)

Emergency requests after 5:00pm and weekends, please call 413-585-1285 to reach a live agent.